

HISTORIC DISTRICT COMMISSION
Meeting Minutes
February 11, 2013

CALL TO ORDER:

Mr. Mike Troutman, Chairperson called the meeting to order at 4:00 p.m.

ROLL CALL:

Members Present:	Eric Greene	Mike Troutman
	Mark Jones	Kim Tuck
	Susan Baldwin (City Commission Liaison)	

Members Excused: Dan Buscher, and Doug Sofia

Staff Present: Jill Steele, Deputy City Attorney
Marcel Stoetzel, City Attorney
Christine Hilton, Planning Supervisor
Leona Parrish, Admin. Assistant

ADDITIONS / DELETIONS TO AGENDA: None

APPROVAL OF PREVIOUS MINUTES:

MOTION WAS MADE BY MR. MARK JONES TO APPROVE THE MINUTES AS PRESENTED FOR THE JANUARY 14, 2013 HISTORIC DISTRICT COMMISSION MEETING; SECONDED BY MR. ERIC GREEN.

ALL IN FAVOR, NONE OPPOSED MOTION; MOTION CARRIED.

CORRESPONDENCE: None

OLD BUSINESS: None

NEW BUSINESS:

A) 156 W. Emmett Street - (*Request a "Notice to Proceed" for demolition*)

Dr. A. J. Jones, President & CEO of Family Health Center of Battle Creek was present and came forward to speak on behalf of their request; stated their request for demolition of the old barber shop to make way for additional parking, and also parking for their Conference Center that is located in the lower level of their Dental Clinic building. Stated they had tried for many years to acquire this property in order to remove the sale of drugs, etc. from the area and that the neighbors are very excited to have this structure removed from the neighborhood.

With no others wishing to speak, Chairperson, Mr. Troutman asked commissioners for a motion.

MOTION WAS MADE BY MR. MARK JONES TO APPROVE THE REQUEST FOR A NOTICE TO PROCEED FOR THE DEMOLITION OF STRUCTURE AS SUBMITTED

FOR PROPERTY LOCATED AT 156 W. EMMETT STREET; SECONDED BY MR. KIM TUCK.

Discussion:

Mr. Mark Jones thanked the Family Health Center of Battle Creek for opening up to the community.

VOTE TAKEN: ALL IN FAVOR; NONE OPPOSED; MOTION CARRIED.

NOTE: EACH MEMBER STATED THEIR DECISION WAS BASED ON THEIR AGREEMENT WITH THE RECOMMENDATIONS AND FINDINGS IN THE STAFF REPORT.

- B) 9 Hanover Street – (*Request a “Notice to Proceed” for demolition*)** Dr. A. J. Jones, President & CEO, Family Health Center of Battle Creek, was present and came forward to speak on behalf of their request. Stated their request for demolition was to make way for additional parking lot. Said this structure was deemed inhabitable and is now boarded up for safety reasons.

With no others wishing to speak, Chairperson, Mr. Troutman asked commissioners for a motion.

MOTION WAS MADE BY MR. ERIC GREENE TO APPROVE THE REQUEST FOR A “NOTICE TO PROCEED” FOR THE DEMOLITION OF STRUCTURE LOCATED AT 9 HANOVER ST., BASED ON THE RECOMMENDATIONS AND FINDINGS OUTLINED IN THE STAFF REPORT; SECONDED BY MR. KIM TUCK.

VOTE TAKEN: ALL IN FAVOR; NONE OPPOSED; MOTION CARRIED.

- C) N.W. Corner Hanover & Emmett St. (Parcel #0660-00-011-0) - (*Request a Certificate of Appropriateness for New Parking Lot*)** Dr. A.J. Jones, Family Health Center of Battle Creek, stated this vacant parcel will be used also for additional parking for their conference center, patients and new facility to be built.

With no others wishing to speak, Chairperson, Mr. Troutman asked commissioners for a motion.

MOTION WAS MADE BY MR. KIM TUCK TO APPROVE A “CERTIFICATE OF APPROPRIATENESS” TO ALLOW CONSTRUCTION OF NEW PARKING LOT AS THE REQUEST BASED ON THE FINDINGS AND RECOMMENDATIONS OUTLINED IN THE STAFF REPORT; SECONDED BY MR. MARK JONES.

VOTE TAKEN: ALL IN FAVOR; NONE OPPOSED; MOTION CARRIED.

Mr. Mark Jones asked if the Family Health Center of Battle Creek planned on combining the parcels into one parcel.

Dr. A.J. Jones stated he was not sure; but that was something they could do. Dr. Jones said they plan on attending the NPC #2 meeting tonight and that the Neighborhood Planning Council will be very excited to hear about their project; he thanked the city for their assistance in allowing them to proceed.

Mr. Kim Tuck stated the combining of the parcels is very easily done by the City Assessors Office.

PUBLIC COMMENTS: None

COMMENTS FROM COMMISSION MEMBERS AND STAFF: Ms. Christine Hilton noted that she had made revisions to the Historic District Commission application that would be more helpful to the applicant and staff. Noted it is now available for use and was placed on the City's Web Site for the public.

ADJOURNMENT:

Mr. Mike Troutman, Chair adjourned meeting at 4:14 P.M.

Submitted by: Leona A. Parrish, Administrative Assistant, Planning Department